

## **ECP 2023 Scientific Committee Member: Role Specification**

The British Psychological Society (BPS) will be hosting the European Federation of Psychologists' Associations (EFPA) European Congress of Psychology in 2023. The ECP will be held at the Brighton Centre between 5-7 July 2023 with the EFPA General Assembly and associated Board meetings being held between 8-9 July.

As the professional body and learned society for psychology in the UK, the BPS aims to deliver a high quality, engaging event to attract academic, teaching and practitioner psychologists from Europe and beyond. The theme of the event is *Psychology: uniting communities for a sustainable world*.

We are currently recruiting for members of the Scientific Committee to develop the scientific programme.

**Duration of the role:** from October 2021 to October 2023.

**Payment:** There is no remuneration for members participating in the Committee. Any expenses to attend face to face meetings will be reimbursed in accordance with the BPS's expenses policies.

**Attendance:** Meetings will be held online initially every 4 weeks and then in accordance with the planning schedule. It is expected that members will attend all meetings.

**Diversity and Inclusion:** We are keen to recruit members who reflect the diversity of EFPA in terms of geographical distribution, fields of expertise within psychology; from academics, teachers, researchers and practitioners. We are also seeking undergraduate, postgraduate and early career members to ensure representation at all stages of the career pathway.

The Society welcomes encourages applications from the following groups of people who are under-represented within our committees. Black, Asian and Minority Ethnic people. People with disabilities and, people who identify as LGBTQ+. We welcome all people who have the potential to help humanity in solving the problems that our world faces today.

**Members will actively contribute to the Scientific Committee, working as part of a team, to undertake the following duties:**

**The Committee members will ensure:**

- selection of a high quality programme, with all submissions demonstrating rigorous methods
- fairness of the review and selection of submissions, making sure they are blind reviewed by at least two reviewers using a standardised rating system
- encourage and support the wide participation from European psychologists from different domains and different regions, encouraging posters and other modes of presentation to maximise participation and collaboration
- the sustainability of the congress programme ensures making sure an e-poster system is in place and that virtual participation in whole or in part is possible.
- diversity and inclusion are embedded in all aspects of the scientific programme including the accessibility for submissions, presentations and participation
- the inclusion of an appropriate event within the ECP for the presentation of the EFPA suite of awards
- help to identify, review and plan the mitigation of risks relating to the programme and escalate risks to the Organising Committee as appropriate
- agree the programme and keynotes, represent value for money, delivered on time and within budget

- contribute to documentation such as progress reports and submits them on a regular basis to the Organising Committee.

**Scientific Committee members will also have an ambassadorial role and will:**

- ensure that at all times the work on marketing and communications, including social media, aligns and with the brand guidelines of the society and of EFPA and actively advocates a positive event for ECP2023
- contribute to the development and delivery of presentations about the event, e.g. to communicate progress, promote awareness, consult with stakeholders etc. to be used through multiple channels, including EFPA events over the next two years in the run up to ECP2023

**Person Specification**

**Academic Qualifications:** applicants will be qualified academics or practitioners of psychology and registered with/full members of their EFPA Member Organisation.

For postgraduate and undergraduate applicants, you will be on an EFPA Member Organisation recognised course or training route.

**Experience:** prior experience in organising the scientific programme for small, medium and large scale events, aimed at a broad audience (including members of the public); working as part of a team or committee to deliver a specific project on time and within budget.

**Knowledge:** specialist knowledge in one or more areas of psychological education, research and practice; as well as a general awareness of developments across the broader discipline.

**Skills/attributes:** commitment to team working and joint responsibility; commitment to equality, diversity and inclusion; personal integrity; sensitivity and tact; ability to deliver high quality contributions to a set timescale.

**Appointment of Committee Members**

The statements of interest received will be considered by a sub-group of the Organising Committee, chaired by Dr Debra Malpass (BPS Director of Knowledge and Insight and Chair of the Scientific Committee). All statements will be blind reviewed to avoid bias in the selection process.

To request a statement of interest please contact: the BPS Research Team at [ResearchTeam@bps.org.uk](mailto:ResearchTeam@bps.org.uk)

Statements of interest must be submitted to the above email address no later than 29 October 2021.