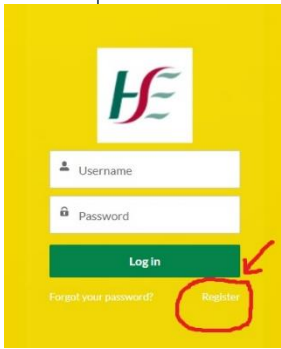


Quick Guide and Tips for registering on the Frontline Healthcare Worker Portal (V1.0) (Produced by CHO 7)



Link: <https://healthcloudtrialmaster-15a4d-175b26401cc.force.com/frontlineworkers/s/login/?ec=301&startURL=%2Ffrontlineworkers%2Fs%2F>

←Click on “Register” on the Portal website and follow the instructions.

- You can use any mobile phone or computer, but please use Google Chrome Browser whenever possible to ensure fields appear correctly.
- A HSE email address is not required.
- Read and follow the tips for mandatory fields (marked with *) and for more info click the “i” icon.
- This quick guide covers entering your details and Primary Healthcare Facility. The next steps are Consent and Medical Eligibility which are a short list of questions that you will tick yes or no to complete your registration.

It is important to ensure you type the exact format required.
For example, PPSN number (see pic below)

Enter

This field is required to identify you as a unique client on the COVID-19 Vaccination System. Please enter in format of 7 digits and up to 2 letters e.g. 1234567AW

* PPSN *i*

Complete this field.

* Date of Birth *i*

* Gender *i*

None

Please ensure mobile phone is entered in specific format:
353(Space)8x(space)xxxxxxx (see pic below)

Contact

Alternate Email

alterr

Your mobile number is required to send you an SMS text messaging relating to your vaccinations.

* Mobile *i*

Note. Required format is 353 xx xxxxxxxx or 44 xxxxxxxx

Choose your priority as per your Priority Sequence designation
(Listed in picture below)

Specific

* Type of Account

Complete this field.

* Priority

- Health Care Worker in Long Term care facility
- Frontline Healthcare Worker
- Frontline Healthcare Worker-1a-Area of active transmission
- Frontline Healthcare Worker-1b-Unscheduled and uncontrolled
- Frontline Healthcare Worker-1c-Unscheduled and semi-controlled
- Frontline Healthcare Worker-1d-Unscheduled controlled
- Frontline Healthcare Worker-1e-Occasional unscheduled
- Frontline Healthcare Worker-1f-Scheduled uncontrolled
- Frontline Healthcare Worker-1g-Scheduled controlled
- Frontline Healthcare Worker-1h-Other frontline with patient contact
- Frontline Healthcare Worker-2-Contact with samples

Choose your occupation from dropdown list (picture below)

* Occupation

-- none selected --

-- none selected --

- General
- General Support Staff
- Health & Social Care Professionals
- Management & Administration
- Medical & Dental
- Nursing
- Other
- Other Patient Client Care Staff
- Retired

Choose your Primary Healthcare Facility:

- You can try finding your facility by entering a name in the first box then clicking “Find” Button. If this doesn’t get a result then click the “reset” button.
- Don’t click the green “next” button** until you choose a valid facility. The next step will be consent and medical eligibility (not shown in this guide)
- The three 3 pictures below show different searches as follows:

- (Pic 1 and 2) Select “Dublin” in County and then select your type e.g. `Disability, Mental Health, Older Persons. **Then click “Find”**
- (Pic 3) If you still can’t find your facility then hit “Reset”. Now, **only enter “CHO”** into the first field, hit “Find” and scroll down to CHO Area 7. Select that, then hit green “next” button.

Primary Health Care Facility
*Please select the Primary Health Care Facility where you work at.

Search **Dublin** **-Select Type-** **Find**

Pic 1

- Community Group
- Department of Defence
- Disability**
- Disability Residential
- GP Practitioner
- Health Centre
- Hospital
- Mental Health
- Older Person
- Social Care
- Social Inclusion

Primary Health Care Facility
*Please select the Primary Health Care Facility where you work at.

Search **Dublin** **Mental Health** **Find**

Select	Healthcare Facility	County	Type
<input type="radio"/>	1 Church Avenue	Dublin	Mental Health
<input type="radio"/>	1 Rathbeale Crescent	Dublin	Mental Health
<input type="radio"/>	102/103 Casino Park	Dublin	Mental Health
<input type="radio"/>	11 Mary Brennan Park	Dublin	Mental Health
<input type="radio"/>	13 Dunluce Road	Dublin	Mental Health
<input type="radio"/>	133 Upper Rathmines Road	Dublin	Mental Health
<input type="radio"/>	14 A-D Walkinstown Green	Dublin	Mental Health
<input type="radio"/>	2/4 Grange Park Grove	Dublin	Mental Health

Pic 2

Primary Health Care Facility
*Please select the Primary Health Care Facility where you work at.

CHO **-Select County-** **-Select Type-** **Find**

Select	Healthcare Facility	County	Type
<input type="radio"/>	CHO Area 2 - West (Galway Mayo Roscommon)	Galway	Community Group
<input type="radio"/>	CHO Area 3 - Mid-West (Clare Limerick North Tipperary)	Limerick	Community Group
<input type="radio"/>	CHO Area 4 - South West (Cork Kerry)	Cork	Community Group
<input type="radio"/>	CHO Area 5 - South East (South Tipperary Carlow/Kilkenny Waterford Wexford)	Kilkenny	Community Group
<input type="radio"/>	CHO Area 6 - Dublin South (Dublin Wicklow)	Dublin	Community Group
<input checked="" type="radio"/>	CHO Area 7 - Dublin West (Dublin Kildare)	Kildare	Community Group
<input type="radio"/>	CHO Area 8 - North East (Laois Longford Louth Offaly Westmeath)	Meath	Community Group
<input type="radio"/>	CHO Area 9 - Dublin North	Dublin	Community Group

Pic 3